

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Indian Health Service
Portland Area Indian Health Service

Portland Area Indian Health Service Circular No. 08-01

PORTLAND AREA FACILITIES ADVISORY COMMITTEE - CHARTER

Sec.

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1. PURPOSE. The Director, Portland Area Indian Health Service (PAIHS), continually seeks input and consultation from the 43 Tribes of the Area on matters related to healthcare. To meet the need for consultation on ongoing issues related to healthcare facilities construction and associated staffing from funding appropriated to IHS, the Director establishes the Portland Area Facilities Advisory Committee (PAFAC).
2. RESPONSIBILITIES. The charge of the PAFAC is to provide recommendations to the Director, Portland Area Indian Health Service, on issues related to healthcare facilities and staffing. The initial issues to be addressed by the PAFAC are as follows:
 - Recommend modifications to IHS facility systems and methodologies to allow regional healthcare facilities and Area-wide medical centers to be ranked under the revised IHS Healthcare Facilities Construction Priority System (HFCPS).
 - Develop strategies for gathering comprehensive information on facility deficiencies and related factors in order to make recommendations on a scoring methodology to be used to distribute Area facility construction funds.
3. MEMBERSHIP. The PAFAC shall consist of nine voting members and one alternate appointed by the Area Director. The membership will consist of representatives from Area Tribes and IHS-operated facilities and will closely reflect Tribal differences in size, geographic location, and healthcare delivery system. Initially, three members will be appointed to a one-year term, three members to a two-year term, and three members and the alternate to a three-year term. All succeeding members and the alternate will be appointed to a three-year term or, in the event of a vacancy during a term, for the period

of the unexpired term. Should a member's lack of attendance at PAFAC be such that the individual's contribution is jeopardized, the Area Director, at her/his discretion, may appoint a new member to fill out the term of the absent member.

4. ORGANIZATION. Annually, the PAFAC will select an individual to chair the committee. The PAFAC Chair may, on occasion, be asked by the Area Director to report to the membership of the Northwest Portland Area Indian Health Board on issues upon which the PAFAC is asked to deliberate.
5. MEETINGS. The PAFAC will meet annually or, to address facility issues of an immediate nature, as needed. The alternate will attend as many meetings as possible but will have voting rights only in the absence of a committee member.
6. AREA OFFICE SUPPORT. PAIHS staff will provide technical and administrative support for the PAFAC and will pay members' travel expenses.
7. EFFECTIVE DATE. This charter becomes effective on the date of signature.



Doni Wilder
Director, Portland Area Indian Health Service